

HERTFORDSHIRE COUNTY COUNCIL

GADE VALLEY PRIMARY SCHOOL

Headteacher: Mr Daniel Barron BA Honours,
PGCE, NPQH

Telephone : 01442 391324
Email : parents@gadevalley.herts.sch.uk



GADEBRIDGE ROAD
HEMEL HEMPSTEAD
HERTS HP1 3DT

Website: www.gadevalley.herts.sch.uk

January 2026

Dear Parents/Carers

We are pleased to confirm that your child has a place for Mr Hakner and Mr West's Football Club.

The club will begin on **Monday 19th January 2026**. Sessions will run from **3:15pm to 4:15pm**. The last club will be on **Monday 16th March 2026**.

Please familiarise yourself with the Health and Safety arrangements below.

Health and Safety Arrangements for Years 3 4 5 and 6 Football Club

Teachers: Mr Hakner and Mr West

TIME: MONDAY 3.15PM - 4.15PM

1. All pupils will make their own way to the hall. Pupils need to take **all** their belongings i.e. their coat, bag, school bag, lunch box etc to the hall.
2. Mr Hakner and Mr West will supervise pupils changing independently in the hall. Pupils need to get changed **quickly** into their kit. Shin pads must be worn by all pupils.
3. Pupils must be ready to warm up by at least 3.30pm. At this time a register will be taken.
4. Pupils are responsible for all their belongings and must take *everything* outside and leave it on the bottom playground, as they will not be permitted back into the school building. Gade Valley staff cannot be held responsible for loss or damage to personal belongings whilst attending football club.
5. Training will take place EVERY Monday. It will NOT be cancelled due to wet or cold weather, unless extreme. Please ensure your child has suitable clothing for inclement weather. If it does have to be cancelled a message will be sent via **text to the primary contact by 2pm**.
6. Pupils may use the Year 6 toilets, which are easily accessible.
7. Please provide your child with a water bottle.
8. Pupils with specific medical arrangements/allergies must make arrangements directly with Mr Hakner or Mr West
9. Mr Hakner and Mr West will dismiss pupils to parents/carers from the top playground at 4.15pm. Pupils may go home in their kit. They cannot return into school to change as cleaning will have already begun for the next day.
10. For safeguarding reasons the school gates will remain locked during the session and will open at 4:10pm.
11. Mr Hakner and Mr West will have a register with medical conditions and contact numbers.

12. If your child is going to attend Night Owls you will need to book them a place via the Arbor app and then they will be taken directly to the club.
13. If you make alternative arrangements for your child to be picked up please inform Mr Hakner, Mr West or a member of the office staff.
14. You must inform the school if your child is unable to attend any sessions.