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## Reception Parent/Teacher Consultations

Dear Parents/carers

We will be holding our parent/teacher consultations for Reception parents/carers on 5<sup>th</sup> December 2024 between 8.30am-3pm.

During your 10 minute appointment, you will have the opportunity to discuss your child's progress so far this year and targets for the remainder of the year.

To book your appointment you will need to book via the Arbor app. The system allows parents/carers to choose and book their own appointments – it will go live at **6.00pm on Tuesday 19<sup>th</sup> November 2024**, and will close at **10.00am on Tuesday 3<sup>rd</sup> December 2024**.

### ***Please note the following important information and instructions:***

- *Please navigate to your child's account on Arbor where you will see the following banner 'Guardian Consultations'. Click in this area where you will be able to select your preferred date and available time, please note that you will need to book siblings separately.*
- *If you need to change your appointment, you can 'Reschedule' this within the Consultation area of the app.*
- *Consultations will last 10 minutes - if you need more time, a separate meeting can be arranged at a later date.*

Mrs Scanzi will be conducting the appointments as she has been teaching the class on a full-time basis in Mrs Watson's absence: we are grateful to Mrs Scanzi for her commitment to the pupils. We are also pleased to inform you that Mrs Watson will return to school on Monday 25<sup>th</sup> November and will continue to teach the class Monday-Wednesday.

Thank you for your support

Best wishes

Mr Barron

