

Health and Safety Arrangements for

Years 3,4,5 & 6 Football Club

Teachers: Miss Layman & Mr Hakner

TIME: WEDNESDAY 3.15PM – 4.15PM

1. All pupils will make their own way to the hall. Pupils need to take **all** their belongings i.e. their coat, bag, school bag, lunch box etc to the hall.
2. Miss Layman and Mr Hakner will supervise pupils changing independently in the hall. They will expect pupils to get changed **quickly** into their kit.
3. Pupils must be ready to warm up by at least 3.30pm. At this time a register will be taken.
4. Pupils are responsible for all their belongings and must take *everything* outside and leave it in the gazebo, as they will not be permitted back into the school building. Gade Valley staff cannot be held responsible for loss or damage to personal belongings whilst attending football club.
5. Training will take place EVERY Wednesday. It will NOT be cancelled due to wet or cold weather. Please ensure your child has suitable clothing for inclement weather. If it does have to be cancelled a message will be sent via **text to the primary contact by 2pm**.
6. Pupils may use the year 6 toilets, which are easily accessible.
7. Please provide your child with a water bottle.
8. Pupils with specific medical arrangements/allergies must make arrangements directly with Miss Layman and Mr Hakner.
9. Miss Layman and Mr Hakner will dismiss pupils to parents/carers from the gazebo at 4.15pm. Pupils may go home in their kit. They cannot return into school to change as cleaning will have already begun for the next day.
10. Miss Layman and Mr Hakner will have a register with medical conditions and contact numbers.
11. If your child is going to attend Night Owls they will be taken directly to the club to await collection.
12. If you make alternative arrangements for your child to be picked up please inform Miss Layman, Mr Hakner or a member of the office staff.
13. You must inform the school if your child is unable to attend any sessions.